



CHICAGO MUSIC CRUISE CHECKLIST

CRUISE PLANNER

Have clients visit the Royal Caribbean app or log-in to RoyalCaribbean.com/CruisePlanner to purchase and make reservations. OR book on your clients behalf by going to CruisingPower.com > Planning Tools > Cruise Planner > Royal Caribbean Int'l

AFTER DEPOSIT PAID

- Dining Reservations

1 YEAR PRIOR TO SAILING

- Beverage package

9 MONTHS PRIOR TO SAILING

- Shore Excursions
- Internet packages

8 MONTHS PRIOR TO SAILING

- Specialty Dining

FIRST DAY OF THE MONTH

PRIOR TO SAILING

- Entertainment

CHECK-IN (45 DAYS PRIOR TO SAILING)

Check-in can be done by logging into [Royal Caribbean.com](http://RoyalCaribbean.com) via the Royal Caribbean app. Guests will need to gather the following information:

- Reservation number
- One form of identification (passport, birth certificate, etc.)
- Home address
- Emergency contact
- Credit Card
- Select arrival time
- Guests can print their own luggage tags and edocs after logging into RoyalCaribbean.com > View more details

PREPARE THE HOUSE

Helpful tips for your clients to keep their home safe while on vacation:

- Put lights and/or radio on a timer
- Have someone get the mail
- Check thermostat settings
- Unplug or turn devices to the "off" setting
- Throw out perishable items
- Turn water off (especially in winter months!)
- Keep track of house keys
- Arrange for pet care

TRAVEL DOCUMENTS

Make sure your clients have their required documentation:

- Driver's License + Birth Certificate
- Passport or Passport Card

- Visa
- Permanent Residence Card
- Naturalization Certificate
- Country Vaccinations
- If any pre/post transfer or travel plans have been made for your clients, make sure they have all those details.

WHAT TO PACK

Make sure they pack the correct items for each night when sailing: (Note: They can check the Royal Caribbean app daily agenda for their sailing to see the nightly theme prior to sail date)

First day — If checking large luggage with the porters, pack a small carry-on bag with the following:

- Travel Documents
- A change of clothes
- Bathing suit
- Any medications you may need
- Socks (if planning on ice-skating)
- Charging cords

Theme Nights

- Visit the Royal Caribbean app to locate the theme nights onboard.
- Navigate through the app to the agenda tab (calendar), scroll down to the information section. Look for this symbol: ⓘ

Dining Attire

- Casual: Jeans, polos, sundresses and blouses are all the right amount of laid back. Please keep swimwear to the pool deck. Shorts are welcome for breakfast and lunch.
- Smart Casual: Think of this as a step up from their typical dinner wear. Dress to impress with collared shirts, dresses, skirts and blouses, or pantsuits. Jackets, sports coats and blazers are snazzy and welcome.
- Formal: Make it a night out in their best black-tie look – suits and ties, tuxedos, cocktail dresses or evening gowns.

ITINERARY LENGTH	# OF FORMAL NIGHTS
3 – 5 Nights	1
6 – 10 Nights	2
11+ Nights	3

